

SERVICE REPORT

CLIENT NAME: Building XYZ

CONTACT NAME: John Sample

SITE ADDRESS: 123 Sample St

ORDER No: SAMPLE

WORK DESCRIPTION:

WORK PERFORMED:

FD5 Require Fire Door Sign, FD14 Repair Head Latch, SD17 Repair Closer, SD17 Repair Door, SD17 Require Lock, SD17 Require Closer, SD17 Require Lock

DATE WORK COMPLETED:

FURTHER ACTION REQUIRED: Yes

CLIENT ADVISED: Yes

MATERIALS USED: Plus Materials

LABOUR: **HOURS**

CALL CHARGE:

N.T:

T 1/2:

D.T:

TRAVEL: 1 Hr

Tech Signature: 

Customer Signature: 

Tech Name:

Customer Name: Sample

Date of Rectification:

Date:

Please note this report is issued on the repair of the above listed doors only and does not reflect on any other doors on site at dated above under section 55 of the Building Fire Safety Regulation 2008 For further details please visit www.fire.qld.gov.au press tab under Building Fire Safety and Building Fire Safety Regulations 2008 page 38 to 43 or call QLD fire and rescue community services 36351500